# SANTEE SCHOOL DISTRICT REGULAR MEETING OF THE BOARD OF EDUCATION

March 20, 2018
MINUTES

Douglas E. Giles Educational Resource Center 9619 Cuyamaca Street Santee, California

– and –

<u>Via Teleconference:</u> 5001 Ashley Avenue Pearl City, HI 96782

#### A. OPENING PROCEDURES

#### 1. Call to Order and Welcome

President El-Hajj called the meeting to order at 7:00 p.m.

Members present:

Dianne El-Hajj, President Ken Fox, Vice President Dustin Burns, Clerk Barbara Ryan, Member

Elana Levens-Craig, Member (via teleconference)

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board Karl Christensen, Assistant Superintendent, Business Services Tim Larson, Assistant Superintendent, Human Resources/Pupil Services Dr. Stephanie Pierce, Assistant Superintendent, Educational Services Lisa Arreola, Executive Assistant and Recording Secretary

President El-Hajj announced Member Levens-Craig was joining the meeting via phone conference from Hawaii.

#### 2. District Mission

President El-Hajj invited the audience to recite the District Mission.

#### 3. Pledge of Allegiance

President El-Hajj invited eighth-grade students Trinity Miller and Danna Diaz; and seventh-grade student, Isabella Lee, from Rio Seco School, to lead the members, staff, and audience in the Pledge of Allegiance.

#### 4. Approval of Agenda

President El-Hajj announced tonight's meeting would be adjourned in memory of Mrs. Kasey Rutherford, whom passed away the prior week. She shared Kasey joined Santee School District in August 2010 as a special day class teacher at Cajon Park School. Prior to her work in Santee SD, she worked in San Diego Unified. Aside from her passion and commitment to the special needs children she served, Kasey was a loving mother to two beautiful children and a friend and colleague to many. She will be remembered for her contagious smile and her compassion for children. Kasey was loved by many and will be deeply missed. The Board of Education extended their deepest sympathy to the family of Mrs. Kasey Rutherford.

Member Fox moved approval.

Motion:	Fox	<i>El-Hajj Ay</i> e	Levens-Craig Aye
Second	Burns	Fox Aye	Ryan Aye
Vote:	5-0	Burns Aye	- <del></del>

#### B. REPORTS AND PRESENTATIONS

#### Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

#### 2. Spotlight on Education: Rio Seco School

Superintendent Baranski welcomed the Rio Seco Administrative team to spotlight the great things happening at their site. Principal Debra Simpson expressed her gratitude for being allowed to present and introduced her administrative team, Vice Principal Erica Edmonston, and Dean of Students Chasity Forster; acknowledge the staff members that were in the audience; and presented the Board and Executive Council with some baked treats from their culinary arts elective class. Principal Simpson mentioned this year's presentation theme was "inspiration."

Vice Principal Edmonston discussed the variety of things (celebrations, field trips, presentation, reading with buddies, STEM activities, culinary arts, clubs, etc.) that inspire the Rio Seco Roadrunners and mentioned these all create opportunities, challenges, and connections for the students. She explained that since their last spotlight, Rio Seco has focused on professional learning topics such as social emotional resilience; team time for new adoptions; positive school climate; and visible learning and thinking routines. Principal Simpson explained the big focus at Rio Seco has been on developing self-reflective learners. She mentioned having and sharing challenging goals/learning targets with students is a major condition of successful learning to build a sense of commitment and engagement. Principal Simpson explained each of the bubbles on the slide represented an aspect of being self-reflective; and shared videos of students providing their perspective on problem solving.



Dean of Students Forster explained the Know the Learning Target and Criteria for Success bubble is something students see or hear for the lesson students are exploring. She shared a video of students discussing the importance of learning targets. Dean of Students Forster shared self-reflective learners have confidence and perseverance to take on challenging tasks and know learning is hard work. She mentioned students and teachers refer to Growth Mindset in a variety of curricular areas. A video was shared on a student's growth mindset perspective. Dean of Students Forster shared self-reflective learners estimate knowledge, skills, and understandings to create a path for learning. She explained students are seen discovering what they already know and plotting their path to next steps.

Principal Simpson shared Rio Seco's data and test scores show their dedication to self-reflective learning. The staff at Rio Seco thrives on analyzing data to chart their course to success. Scores on the CAASPP continue to hover above state and district averages.

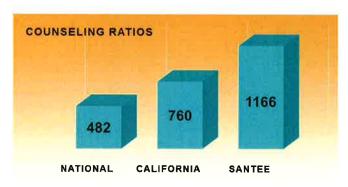
She shared the areas of focus for the school are concepts and procedures in math; and comprehension in reading. Principal Simpson shared self-reflective learners also collaborate, monitor and assess goal progress. She explained very young students are seen collaborating on assignments and faculty monitoring student progress on goals and noting next steps in the Rtl process. Self-reflective learners also seek feedback from a variety of sources. Principal Simpson shared pictures of first graders giving each other ideas for graphing objects and junior high students presenting data as they receive feedback from their teams. Self-reflective learners reflect on and accurately report on performance to plan for next steps. She explained many of the students maintain a "Self and Match" chart where they self-reflect at different points of their day and then compare their thoughts to their teacher's assessment. Grade level teams create SMART goals to plan for next steps of instruction based on collected data. Principal Simpson mentioned reflecting on performance is also a big part of their junior high; and shared a video of their ASB president reflecting on performance. She explained exploring new opportunities, challenges, and connections is how Rio Seco is inspired; and shared a video of staff discussing their inspirations.

The Board expressed their gratitude towards Rio Seco for their inspiring presentation.

#### 3. Spotlight: Pupil Services/Counseling Presentation

Superintendent Baranski welcomed Meredith Riffel, Community Collaborative Director, and John Schweller, Pupil Services Coordinator, to highlight Pupil Services and counseling. She acknowledged the presence of the counselors in the audience.

Mr. Schweller mentioned they were representing Pupil Services but their presentation was focused on counseling services; and he introduced the Pupil Services, Social Work and Counselor team. He shared a comparison of National and State counseling ratios in comparison to Santee School District.



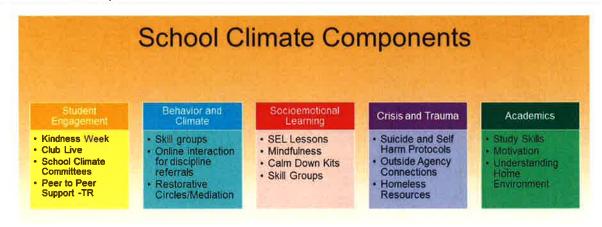
Mr. Schweller shared the counseling department's mission is to empower all students to reach their fullest potential by providing a comprehensive school counseling program that facilitates their academic, career, social and emotional development. He explained attendance/academic; teacher/administration input; dashboard for subgroups; online discipline referrals; CHKS/school climate; and national research were forms of data used to guide the counseling program. Mr. Schweller shared that as of January 2018, more than 4,950 students had been impacted by a school counselor/social worker in Tier 1. He explained Tier 2 and Tier 3 consisted of more individualized and specialized services (groups, ongoing individual support, self-harm/suicide, club live, and outside referrals). He shared that 80-100% of the District students had received Tier 1 services; compared to 20-25% of students receiving Tier 2, and 1-5% received Tier 3 services.

Ms. Riffel shared community resources are a supplement to the counselors services. She explained the counseling services were divided into areas of focus.

- Social & emotional (classroom lesson with curriculum: Second Step, Owning Up, Sanford Harmony, etc.; small groups learning new skills; and individual support for students in Tier 3)
- Trauma/Adverse Childhood Experiences (staff training to recognize and address trauma; self-regulation lessons; and calm/cool/chill out kits)

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- Attendance (counselors assist admin team in determining what is the underlying cause of chronic absences; home visits, academic skills, social support impact attendance)
- Social climate components trauma self-regulation; attendance; and school climate).



Ms. Riffel shared special populations consist of 300+ students; 100 foster youth; and 870 Military connected students.

Ms. Riffel mentioned the counselors are making a name for the District. She shared they presented at the San Diego County Counseling Conference; and will be presenting at the American School Counseling Conference in Los Angeles (where only 9% of applicants were accepted). Ms. Riffel mentioned Ed Gigliotti is currently presenting at the Evidence Based Counseling Conference in New York; and a proposal has been submitted to present at the International Conference on Community Psychology in Chile.

Ms. Riffel provided a snapshot of the District connections for Pupil Services. They include participation in the District Character Education and School Climate Committee; District Wellness Committee; Santee Collaborative; Community Oriented Policing Committee; District Attendance Review Team (DART); East County Student Attendance Review Board and County (SARB); County Child Abuse Coordinating Council; Pupil Services Administrators SDCOE; and Live Well.

Ms. Riffel expressed appreciation to the Board for their support of the counseling services. Member Burns shared the Board and community is extremely proud of all the services being provided to the students by administration, certificated and classified employees; and mentioned the counseling services are a valuable piece, and he hopes the District continues to make the services a priority. He mentioned the counselors' participation in the Character Education and School Climate committee is a great component of the committee. Member Burns shared the willingness to provide some support towards the international conference, if the proposal is accepted, and the services directly affect the students of Santee. He expressed his gratitude towards the counseling and Pupil Services staff for providing the extra support to the students of Santee.

#### C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

#### D. CONSENT ITEMS

President El-Hajj invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Report

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- 2.5. Acceptance of Donations, Grants, and Bequests
- 2.6. Approval of Consultants and General Service Providers
- 2.7. <u>Approval/Ratification of Agreement for Mileage Reimbursement in Lieu of District</u>
  Transportation
- 2.8. Authorization to Sell/Dispose of Surplus Items
- 3.1. Approval of Contract for Guided Language Acquisition Design (GLAD) Training
- 3.2. Approval of Nonpublic Agency Master Contract with SPOT Kids Therapy for Occupational Therapy
- 4.1. Personnel, Regular
- 4.2. Approval to Increase Work Hours for Classified Non-Management Positions
- 4.3. Adoption of Resolution No. 1718-25, Declaring May 9, 2018 as Santee School District's Day of the Teacher
- 4.4. Adoption of Resolution No. 1718-26, Declaring May 20 26, 2018 as Classified School Employees Week

Member Burns moved approval.

Motion:	Burns	El-Hajj A	ye	Levens-Craig	Aye
Second	Fox	Fox A	ye	Ryan	Aye
Vote:	5-0	Burns A	ye	_	

#### E. DISCUSSION AND/OR ACTION ITEMS

#### **Business Services**

## 1.1. Agreement with DS&C for Financial and Election Advisory Services for Bond Reauthorization and Discussion of Next Steps

Karl Christensen explained that over the last several months, the District has been working towards the possibility of putting a bond reauthorization measure on the November 2018 ballot to provide \$15.4 million in funding for remaining Capital Improvement Program projects. He shared the next step in that process is to contract with DS&C (Dale Scott & Company) to provide financial and election advisory services to the District. Mr. Christensen explained that the contract being presented for their consideration included survey research services at a cost of \$9,500, pre-election services at a cost of \$10,000, and bond issuance services at a cost of \$85,000 per series of bonds issued. He mentioned that in addition to these services, there were several other required and discretionary expenditures to consider including contracting with an information consultant, dissemination of information materials to voters, campaign advocacy efforts, and required election costs paid to the County of San Diego. Mr. Christensen explained that if all required and discretionary expenditures were incurred, the current cost estimate for placing the bond reauthorization on the ballot is approximately \$50,000, with \$10,000 of that amount contingent on passage. He summarized the costs as follows:

- \$9,500 for a voter survey
- \$10,000 for financial and election advisory services
- \$8,000 for an information consultant (estimated)
- \$15,000 for County Election costs, and
- \$7,500 for information dissemination

Mr. Christensen explained that he received an email response from the Registrar of Voters stating that the estimated cost for placing our measure on the ballot ranges from \$9,000 to \$34,000; making it possible that total costs for the bond reauthorization could range from \$44,000 to \$69,000.

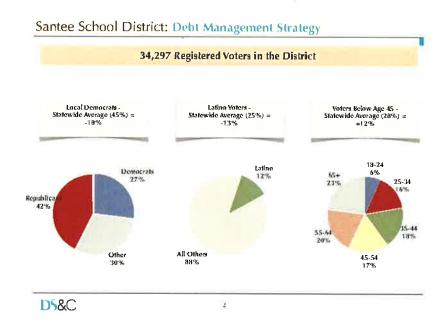
He mentioned that in addition to executing an agreement with DS&C, there are several other decision points that need to be considered for planning next steps. These include:

- Whether to conduct another voter survey
- The list of facility projects to include in presentations and informational material
- The extent, scope, and methods for bond information dissemination
- The structure of bonds to be sold
- The 75 word ballot language, and

#### The timeline

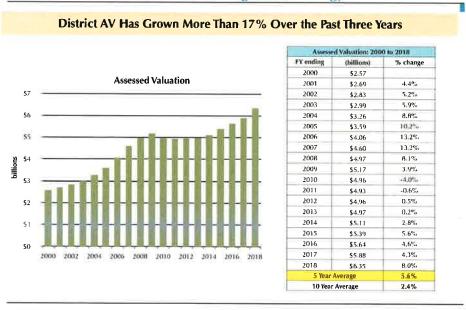
Mr. Christensen shared that Dale Scott was present and would provide a brief presentation for the Board to review some important information; and after that, the Board would consider whether to approve the agreement with DS&C for financial and election advisory services.

Mr. Scott provided a brief recap of information that had been presented in the past. He mentioned there were 34,297 registered voters in the District and that there are three critical factors in school bond elections: 1) Local Democrats; 2) Latino Voters; and 3) Voters Below Age 45. Mr. Scott provided the following comparison with the Statewide average.



He explained the District's assessed valuation has grown more than 17% over the past three years.

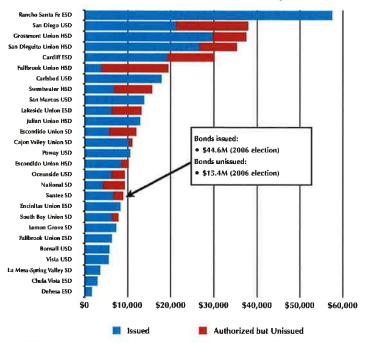
Santee School District: Debt Management Strategy



Mr. Scott shared a listing of San Diego County schools that have passed a General Obligation bonds from 2001 through 2017. He explained the blue lines showed issued bonds and the red line showed authorized but unissued bonds. Mr. Scott shared this showed an estimate of bond dollars per child; which showed the District low on the graph.

## Santee School District: Debt Management Strategy





**D5**&C

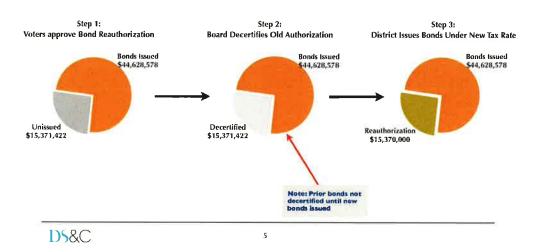
\* Source: DS&C internal data

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Mr. Scott shared the District has approximately \$50 million of authorized, but unissued bonds. He clarified the bonds do not have a 'shelf-life." Mr. Scott explained that if the Board decided not to move forward, or the voters did not approve the reauthorization, the bonds do not expire. He explained that if the reauthorization is passed by voters, the old bonds become decertified and new bonds would take their place. Mr. Scott shared that with the new bonds, a new tax rate is established and the District would able to issue them. He explained it depends on when the District wants to spend the money. If the District wants to have access to the bonds now, then the taxpayers will have to vote to begin paying upon their issuance.

### Santee School District: Debt Management Strategy

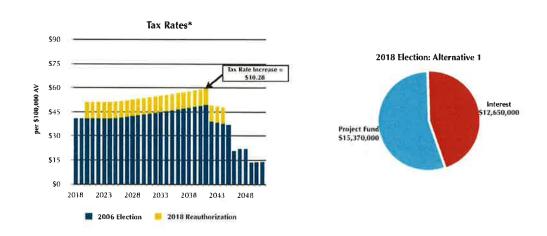
#### GO Reauthorization Bonds® Do Not Increase Total Voter Approved Debt



Mr. Scott shared assisting in approximately 20-25 successful bond reauthorizations throughout the State. He explained Alternative 1 would have an approximate tax rate increase of \$10.28 per \$100,000 of assessed valuation. Mr. Scott shared this increases the interest (i.e., 30-year mortgage vs. a 20-year mortgage).

## Santee School District: Debt Management Strategy

#### Alternative 1: Reauthorization of 2006 Election Issued as 25-Year Bond



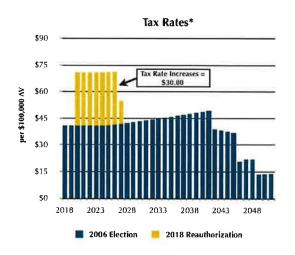
\*Assumes 4.5% annual AV growth rate for next three years; 3.5% thereafter. Assumes 4.5% interest rate.

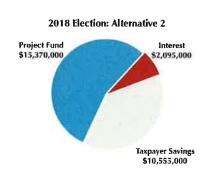


Mr. Scott explained the alternative would be to structure the reauthorized bonds to the maximum allowable tax rate (another \$30) for a new issuance. This would allow the District to repay those bonds over approximately eight (8) years. He explained this would be a higher impact on the taxpayer, but future savings would be approximately over \$10 million in interest.

## Santee School District: Debt Management Strategy

#### Alternative 2: Reauthorization of 2006 Election Issued at Maximum \$30 Tax Rate





\*Assumes 4.5% annual AV growth rate for next three years; 3.5% thereafter. Assumes 3% interest rate.

DS&C

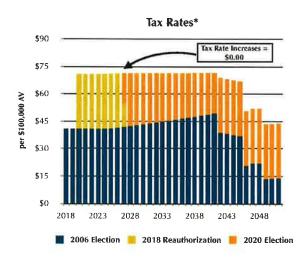
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Mr. Scott mentioned some information, on how voters feel, could be obtained by the survey. He explained it could be a complicated concept when the voters are polled; as voters initially do not want additional increases. Mr. Scott shared they would do their best to measure the results. He shared favoring the reauthorization for the District, as there are more than \$15 million in needs.

He explained Alternative 2 would allow the District to return to voters, at a future election, and ask to extend the tax rate. Mr. Scott shared this would provide approximately \$108 million for the District and would place the District in the top third of San Diego County K-12 districts in bond dollars per student.

## Santee School District: Debt Management Strategy

#### **Alternative 2 Sets Stage for Future Tax Rate Extension**



Election Year	Amount
2006	\$44,625,000
2018	\$15,370,000
2020	\$48,245,000
Total	\$108,240,000

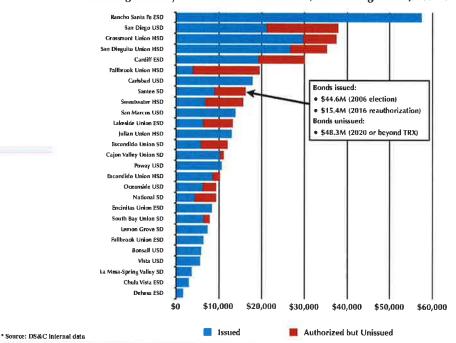
\*Assumes 4.5% annual AV growth rate for next three years; 3.5% thereafter. Assumes 5% interest rate.

**D5**&C

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## Santee School District: Debt Management Strategy

San Diego County K-12 Districts GO Bonds (2001 through 2017)/ Current Enrollment\*



**D\$&C** 

Mr. Scott shared that a new law, effective January 1, 2018, requires that additional information on the average tax rate, how much will be raised annually, and the number of years, be included on the ballot language. Mr. Scott mentioned that the new law is being scrutinized by many, but he favors the new language requirements. He explained conducting split-sample surveys where half of the voters are read one sample and the other sample to the other half. Mr. Scott mentioned the results proved that more voters were supportive with the new ballot language.

## Santee School District: Ballot Language

#### **Changes in Ballot Language Requirements**

#### 2016 Ballot Language

To repair, modernize, equip and construct classrooms and educational facilities at Cajon Park, Carlton Hills, Carlton Oaks, Chet Harritt, Hill Creek, Pepper Drive, Rio Seco, Sycamore Canyon, Alternative and Pride Academy Schools, shall \$15,37 million of Santee School District bonds, previously approved by voters in 2006, be reauthorized as new bonds, with no increase in total authorized debt, interest rates below legal limits, independent citizen oversight, and all funds spent locally and not taken by the State?

#### 2018 Ballot Language

To repair and update Santee's elementary schools; modernize, equip and construct classrooms and schools; improve student safety and security, shall \$15,37 million of Santee School District bonds, previously approved by voters in 2006, be reauthorized as new bonds, with no increase in total authorized District debt, legal rates, an average levy of \$0.03 per \$100 of assessed valuation (\$2.2 million annually) for eight years, taxpayer oversight, audits, and all funds spent locally and not taken by the State?

DS&C

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He proceeded to discuss the pre-election timeline.

### Santee School District: Election Timetable

#### November 2018 Pre-Election Timetable

Date	Activity		
May 1, 2018	Present voter survey results		
May 10, 2018	Submit package of documents to SDCTA		
May 15, 2018	Adopt Resolution for Bond Reauthorization		
May/June 2018	Presentation to SDCTA		
Aug 10, 2018	File Resolution and tax rate statement with County Elections Department		
Aug 17, 2018	File Argument with County Elections Department		
Aug 22, 2018	File rebuttal with County (if needed)		
Late August	Prepare do's and don'ts memo and email memo to staff Prepare FAQ		
Nov 8, 2018	Election		



Member Burns mentioned, for the record, that although he did not support the reauthorization, he would be supporting the contract with Dale Scott & Company; since the majority of the Board was in consensus to move forward with the reauthorization. Upon discussion, Member Ryan moved to approve the agreement with DS&C for the completion of the voter survey.

Motion:	Ryan	El-Hajj	Aye	Levens-Craig A	lye _
Second	Fox	Fox	Aye	Ryan A	lye
Vote:	5-0	Burns	Aye	_	

#### **Human Resource/Pupil Services**

2.1. Ratification of Employer-Employee Collective Bargaining Tentative Agreements
Between Santee School District and California School Employees Association and
its Chapter #557 (CSEA)

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, explained the District, the California School Employees Association, and its Chapter #557, had reached tentative agreements for the 2017-18 school year on Article 11, Layoff, Reemployment, Involuntary Reduction in hours, and the Impacts and Effects of Such Matters; Article 16, Leave Provisions; and Article 17, Compensation. He shared CSEA membership ratified the tentative agreements on March 8, 2018, and were being presented, along with the Disclosure of Collective Bargaining Agreement, for Board ratification. Mr. Larson explained the agreement included a one-percent (1%) salary increase for 2017-18, retroactive to July 1, 2017. Member Ryan moved approval.

Motion:	Ryan	El-Hajj	Aye	Levens-Craig	Aye
Second	Burns	Fox	Aye	Ryan	Aye
Vote:	5-0	Burns	Aye		

#### F. BOARD POLICIES AND BYLAWS

1.1. <u>Second Reading: Revised Board Policy/ Administrative Regulation 3513.3,</u>
Tobacco-Free Schools

Revised Board Policy/Administrative Regulation 3513.3, Tobacco-Free Schools was presented for a second reading and approval. Member Burns moved approval.

Motion:	Burns	El-Hajj	Aye	Levens-Craig	_Aye
Second	Fox	Fox	Aye	Ryan	Aye
Vote:	5-0	Burns	Aye		

1.2. Second Reading: New Board Policy 3513.4, Drug and Alcohol Free Schools
New Board Policy 3513.4, Drug and Alcohol Free Schools is presented for a second reading and approval. Member Burns moved approval.

Motion:	Burns	El-Hajj	Aye	Levens-Craig Aye
Second	Fox	Fox	Aye	Ryan Aye
Vote:	5-0	Burns	Aye	

1.3. <u>Second Reading: Revised Administrative Regulation 5125.2, Withholding Grades, Diploma or Transcripts</u>

Administrative Regulation 5125.2, Withholding Grades, Diploma or Transcripts, was presented for a second reading and approval. Member Burns moved approval.

Motion:	Burns	El-Hajj Aye	Levens-Craig Aye
Second	Fox	Fox Aye	Ryan Aye
Vote:	5-0	Burns Aye	

#### G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Member Levens-Craig expressed her appreciation for being allowed to participate via teleconference.

Superintendent Baranski expressed her gratitude for the Board, community, and employees for attending and participating in the annual LCAP review; and to the various committees involved in providing stakeholder feedback. She shared next steps include compiling the data.

Superintendent Baranski shared attending the Masters in Governance – Modules 3 & 4 with President El-Hajj; and mentioned there were several ideas they gathered. President El-Hajj shared there were several ideas that could be beneficial during the strategic planning process.

Superintendent Baranski shared the student forum was on April 17 and presented possible topics of discussion: 1) What questions/comments do you have for the Board? 2) 21st century learning environments; 3) How prepared are you for high school? and Why do you feel that way? It was the Board's preference to begin with question number 3; and time permitting, discuss the other questions.

President El-Hajj mentioned receiving an email from a community member regarding the proposed San Diego Gas & Electric Natural Gas Pipeline. She shared making them aware the Board had responded to the Public Utilities Commission opposing the project.

Superintendent Baranski asked the Board if they desired to sign the promotion certificates. Upon discussion, the Board decided to sign the certificates. Superintendent Baranski shared the promotion schedule and mentioned assignments would be discussed at the next meeting.

Superintendent Baranski shared Staff Appreciation Weeks were May 7-11, 2018 for Certificated employees; and May 21-25, 2018, for Classified employees. She mentioned ice cream treats would be served by the Board and Executive Council at school sites during the week of May 21. Superintendent Baranski recommended providing a variety of ice cream treats for staff in lieu of ice cream sundaes. She explained this would provide more options for staff and they could be purchased through a Child Nutrition vendor.

Superintendent Baranski announced Heather Glanz and Gilly Ryan were being honored as the 2018 K-16 STEM Initiative Teacher on March 10. She commended their work in Santee, the County, and throughout the State.

President El-Hajj mentioned she would not be able to attend the Budget Advisory Committee meeting. Member Burns mentioned the Santee School District Foundation Aloha 5k Fun Run & Walk was April 21. He shared the route would be similar to the first year's event since some of the property, that was used in last year's route, was currently in escrow.

#### H. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. Conference with Legal Counsel - Anticipated Litigation (Gov't. Code § 54956.9)

One Case

Conference with Labor Negotiator (Gov't. Code § 54957.6)

Purpose:

Negotiations

Agency Negotiators:

Tim Larson, Assistant Superintendent

Employee Organizations: Santee Teachers Association (STA); and

Classified School Employees Association (CSEA)

3. Conference with Real Property Negotiators (Gov't. Code § 54956.8)

Purpose:

Cancelation of Escrow

Property:

10335 Mission Gorge Road, Santee 92071

(formerly known as Santee School Site)

Agency Negotiator:

Karl Christensen, Assistant Superintendent

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#### Public Employee Performance Evaluation (Gov't. Code § 54957) 4. Superintendent

The Board entered closed session at 8:40 p.m.

I. RECONVENE TO PUBLIC SESSION
The Board reconvened to public session at 10:35 p.m. and reported no action was taken.

J. **ADJOURNMENT** 

With no further business, the regular meeting of March 20, 2018 was adjourned at 10:35 pm.